



BOARD OF PUBLIC WORKS MEETING MINUTES

March 6, 2013

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**
Date/Time: **Wednesday, March 6, 2013 at 8:00 a.m.**
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**
Members Present: **Bob Bosma, Jerry Hallstrom, Belva Olsen, Fran Schmitz**
Others Present: **Bob Depies, Dianne Reese, Mary Growe**

The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Hallstrom, seconded by Olsen, and carried to approve the Agenda as presented.

A motion was made by Olsen, seconded by Hallstrom, and carried to approve the minutes from the previous meeting.

Mary Growe addressed the Board with a request to ask the City to consider passing a resolution that would implement organic lawn care practices within the City limits. She informed the Board that there will be a Sustainability Fair in Door County on April 27th.

The Mayor presented the attached Policy and Procedure Manual for the Wisconsin Avenue Planters. She indicated that she would be meeting with the School Superintendent, Mr. William Van Meer, to review the process. The Board agreed that the Mayor should work out an agreement with the school and to review the process with Mr. Joe McShaw of Honeymoon Acres. McShaw has been a major donor of the plants and soil for the planters. Bosma and Reese indicated that they would meet with McShaw. Bosma and Schmitz both requested that a thank you note be sent to McShaw to acknowledge his generosity to the City.

Depies updated the Board: Snow removal, cutting, and hauling is encompassing all of his departments time. Depies mentioned that there have been numerous complaints from the public regarding snow removal. He indicated that his department has a routine and removes the snow in critical traffic areas first.

The following items have been requested to appear on the next agenda: Financial update for the Public Works Department; Calumet County's equipment sale; compost quality and the ability to resell it wholesale; on the May agenda the Board should revisit the organic lawn care information.

Cassandra Langenfeld, City Clerk